



## CHANGE OF HOURS FORM

Childs Full Name: \_\_\_\_\_

Educators full Name: \_\_\_\_\_

Date of hours Change: \_\_\_\_\_

### ◆ Enrolment Details:

- Enrolment only effective once the fully completed form is received
- Enrolment effective upon receipt of Educators Police Vetting Result.
- Enrolment cannot be back dated.

Please enter in your enrolment hours below, complete the start times and finish times for each day and put the week's total hours at the end of the line.

### Attending Hours 0 - 5 Year Olds:

Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Start Time:								
Finish Time:								

### ◆ ECE for 3 - 5 Year Olds only

If your child is over 3 and you are entitled to receive 20 Hours ECE, please enter the number of 20 Hours ECE you are claiming each day through Seedlings and any other 20 Hours ECE claimed at any other service, you must also fill in the 20 Hours ECE Attestation below.

### 3 - 5 Year Olds only - 20 Free ECE Hours

20 Hours ECE is for up to **six hours per day**, up to **20 hours per week** and there **must be** no compulsory fees when a child is receiving 20 Hours ECE funding. Please enter the total ECE Hours per day.

#### ECE Hours at **THIS** service:

Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Seedlings Education:								

#### ECE Hours at **ANOTHER** service:

Days Enrolled	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Hours:
Other Services:								

### ◆ 20 Hours ECE Attestation:

Is your child receiving 20 Hours ECE for up to six hours per day, 20 hours per week at this service?  Yes  No

Is your child receiving 20 Hours ECE at any other services?  Yes  No

If yes to either or both of the above, please sign to confirm that:

- Your child does not receive more than 20 hours of 20 Hours ECE per week across all services.
- You authorise the Ministry of Education to make enquiries regarding the information provided in the Enrolment Agreement Form, if deemed necessary and to the extent necessary to make decisions about your child's eligibility for 20 Hours ECE.
- You consent to the early childhood education service providing relevant information to the Ministry of Education, and to other early childhood education services your child is enrolled at, about the information contained in this box.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_